



Welcome to Christ the King!

Entering a new school *can* be overwhelming. Because we know parents have questions when entering a new school, we've compiled this information to help make your transition as smooth as possible.

Brown Envelope

Brown Envelopes are a weekly source of communication with parents. They are sent home on Thursdays with the oldest (or only) child in each family. Please remove and review the contents and sign, date, and return the envelope the following day. The Principal's Newsletter is also sent out on Thursday through email and on the Whiz Fish app. It contains valuable information. If you don't receive it, please contact the school office so we can be sure to add you to the list.

Whiz Fish App

This is a free app that can be downloaded to your mobile device. With it, you are able to receive important updates from the school, visit the school website, read the principal's weekly newsletter, and access grades (for students in grades four and up).

Honeywell Instant Alert System

Because schedules can change in an instant, we use the Honeywell System to alert you of delays, closings, buses running off-schedule, and emergency situations. *You* can choose HOW you'll receive alerts (email or phone call) so you're not stuck to the television on a snowy morning waiting for Sylvania Schools to be called.

Delays and Closings

If you choose to sign up for Honeywell, you will receive an email, phone call, or both notifying you of the situation. Otherwise, please watch the news, or check our Facebook page. Note: we follow Sylvania Schools for delays and closings.

Social Media

Parents' Club has a group on Facebook: *Christ the King Toledo Parents' Club*. Send us a request, once you're approved you'll have an opportunity to "meet" other parents. This is an excellent resource for any questions you may have.

We also encourage you to follow our official school and parish Facebook pages to stay up-to-date all happenings across the campus.

Drop-off and Pick-Up

There are **two drop-off options** for your child(ren) in the mornings:

One is to use the loop/drive-by. From Harvest Lane, enter the main parking lot, take turns with those coming from the opposite direction. From Sylvania Avenue, please take turns with the Harvest Lane traffic. Children may be dropped off *anywhere along the sidewalk*. Please have your child prepared to hop out when the line stops moving.

Your other option is to park in the main parking lot and **walk your child to the marked cross-walk area**. Usually there are two staff members directing traffic. However, it's important to remain vigilant and watch for traffic.

When picking up your child in the afternoon, park in the main parking. Preschoolers are dismissed through their doors. Students in grades K-2 are called first. Followed by those in grades 3 and 4, and finally students in grades 5 through 8.

Always used marked cross walks. Please be patient and courteous, as safety is our number one priority.

Extended Day Program

We know that many families have both parents employed. Because of that, we offer an Extended Day Program. Children can be dropped off as early as 6:30 am and must be picked up by 6:00 pm.

In the event of a (two-hour) delay, students in morning Extended Day may be dropped off **after 8:30 am**.

Uniform Swap

Many parents donate gently used uniforms. We try to hold uniform swaps at least twice a year. Dates and location will be announced in the newsletter as well as on the school Facebook page and in the Parents' Club Facebook group.

*Uniform guidelines are listed in the handbook, which is available online at CKSchool.org under the Parents' tab. Uniforms can be purchased through Schoolbelles.

Supply Drop-off

There are designated dates and times to drop off school supplies in the days before classes officially begin. This is helpful in getting organized prior to the first day. This information will be in the parent envelopes which are handed out at Masses the weekend before school resumes in August.

SchoolKits

Each spring, we send out an order form in the Brown Envelope which allows you to purchase school supplies for the following school year. The supplies arrive in a box which can be picked up right before school begins in August. Each box contains everything required for the school year (tailored to each grade) as well as personalized stickers to attach to the supplies. If the boxes aren't picked up, they will be sent to the child's classroom.

All incoming Kindergarteners purchase the kits, which will be delivered to their classrooms.

Parent Club Meetings

Meetings are held the second Monday of each month in the Science Lab. We encourage all parents to join us and we're open to your input. Meetings commence at 7pm and usually adjourn by 8pm. You will receive a free jeans pass for each of your children for attending.

Scrip

You can enroll in the Scrip program to save money on tuition. There is a mobile app available which allows for easier participation. More information is provided at the beginning of the school year.

Lunches

Hot lunches are available for our students through Lunch Works. (There is a link on the school website.) Orders must be placed in advance. A reminder is in the weekly newsletter prior to the due date. Note: hot dog lunches are not a part of the Lunch Works program. They're hosted by the 6th and 7th grade classes, and proceeds go to their camp and Washington DC trips. Hot lunch order forms go home in the Thursday Brown Envelope.

Students who forget their lunches are permitted to call you from the school office before 11am. If you can't be reached, the staff will have something available to give them.

Jeans Passes

Jeans passes can be awarded for many different activities/accomplishments. These allow your child to dress down on a day of their choosing. They may not, however, be used on school Mass days or on Fridays during Lent.

Buck-A-jeans Days

Each month, the principal will announce a buck-a-jeans day. Your child may participate by bringing in a dollar on the designated day. This money is donated to charity.

Pick 10

Studies show that parental involvement in school is strongly associated with high academic performance. At the beginning of the year, you'll receive a form offering different programs available. Please look through the list of activities and "check" which ones interest you. This also provides you with an opportunity to see your child in a different element, to meet new people, *and* to reach the service hour requirement for parishioners.

Parents' Club Chairs

As stated previously, parent involvement is key part of your child's development. We strongly encourage you to get involved through the *Pick 10*, or as a classroom parent. Other events or clubs that will need chairs include: hot lunches, Room Parent Organizer, Breakfast with Santa, Movie Nights, and Staff Luncheons. Without your help, we'd be unable to host these events and show our Raider Pride!